

HARGRAVE AND HUXLEY PARISH COUNCIL

Action Plan 2026-27

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Speeding through the village.	Monitor using SID and liaise with PCSO.	All Parish Councillors	NIL	Regular and frequent monitoring
2.	Fly Tipping	Report to CWaC	Clerk	NIL	As and when required

Events & Activities					
3.	Remembrance	Poppy Wreath	L Sackett/ M Roscoe	£25 Purchase of Poppy Wreath	October-November
4.	Community Cleanup Events	Maintain twice yearly cleanup events	C Nicholls	NIL	April & Oct

Communication					
5.	Communication of Parish Council activities	Include information of Parish Council meetings, vacancies and other important information in Down Our Way	C Nicholls	NIL	Monthly
		Establish a Parish Council Facebook site and post items and link with the Hargrave and Huxley Facebook site.	C Nicholls	NIL	As required
		PC Website	Clerk	NIL	Bi-monthly
6.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chair/Clerk	NIL	March
7.	Community Engagement Opportunities	Improve Community Engagement via village events and 'Down our Way'.	Parish Councillors	NIL	Bi-monthly
8.	Meet the Team	Create an introduction sheet to be circulated via Down our Way and the PC website for residents to find out who the Parish Councillors are.	C Nicholls/ Clerk/ All Parish Councillors	NIL	Update as required.

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Environment					
9.	Hedges	Monitor and report any overgrown hedges	All Councillors & Residents	NIL	Review ½ yearly (March & Sept)
10.	Street Furniture	Undertake Audit of all PC Street Furniture Assets and establish and maintenance requirements	S Martin/ M Pilkington	£150	Review ½ yearly (March & Sept)
11.	Volunteer Events	Organise volunteer events to encourage the community to get in involved with improving the area they live in and create a feeling of pride within the villages.	Parish Councillors	NIL	Ad hoc, as required
12.	Bulb Planting	Undertake rolling program of planting daffodils, tulips, snowdrops, bluebells etc around the Parish	All Councillors	£250	Annually
Planning, Enforcement & Neighbourhood Plan					
11.	Neighbourhood Plan	Review every five years and or when CWaC's Local Plan is revised	Cllr Sackett, Nicholls & Jones	NIL	Ongoing.
12.	Planning Applications	Review all planning applications against neighbourhood plan and circulate suggested response around Parish Council for approval.	All Councillors /Clerk	NIL	As and when required.
13.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.
Highways					
14.	Traffic Speed Calming	Investigate traffic calming measures with CWaC and the Police.	All Councillors	To be agreed.	On-going
15.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
16.	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Bi-monthly review

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17.	Highways Weeding	<ul style="list-style-type: none"> - Report all highways weeding issues brought to the parish council's attention to CWaC and monitor. - Work with external company to ensure the weeding along the Huxley Lane footpath is maintained and kept to a minimum. 	Councillors /Clerk	NIL £550	As and when required. Quarterly weedkilling and annual brushing.
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Public Rights of Way

18.	Footpath Accessibility	<ul style="list-style-type: none"> - Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor. 	M Pilkington /Clerk	NIL	As and when required.
19.	Maintenance /replacement of stiles	<ul style="list-style-type: none"> - Report all stile damage issues brought to the parish council's attention to CWaC and monitor. - Identify Public Rights of Way paths that may benefit from the installation of kissing gates, but due to maintenance they do not require replacing by CWaC and liaise with landowners to support the installation to make footpaths more accessible for all 	M Pilkington /Clerk Parish Council	NIL £2,950	As and when required. As and when required

Community Resources

18.	Grants	Put Grant Policy in place	Councillors	To be agreed	To be agreed
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Training

20.	Training	Identify training needs of Clerk & Parish Councillors:- Planning Training <ul style="list-style-type: none"> - by other PC or Clerk - CWaC Planning Department. 	Councillors/ Clerk	£190	
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		- Neighbourhood Development Update Training			
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